APPENDIX I

TFACTS (Tennessee Family and Child Tracking System) Screen Shots for the Key Elements Review

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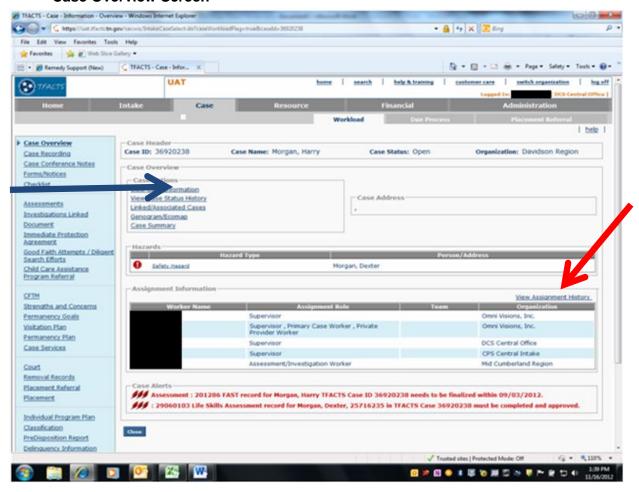
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TFACTS SCREEN SHOTS

Below is a screen shot of a 'Case Overview' screen. The Case Overview page acts as a "Home" page for each case. This is the launch pad to all other modules and sections of TFACTS for a particular case. The case used here is not a real case.

Case Overview Screen

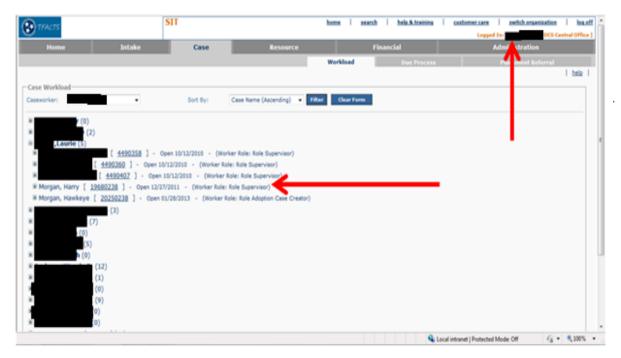


In the Assignment Information group box, you will see a list of persons who are currently assigned to the case, along with their Assignment Role and Organization. You can also click on the 'Assignment History' hyperlink to view a list of all persons who have ever been assigned to the case, with roles and dates of assignment. This covers the following elements:

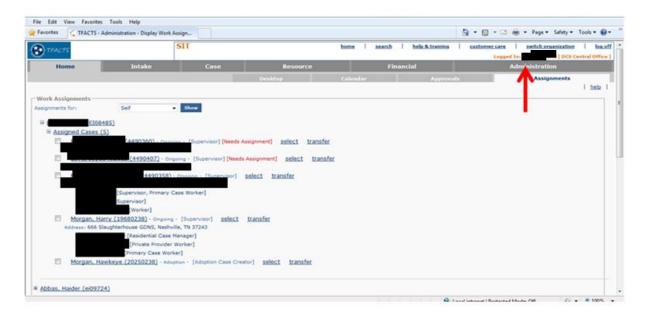
Team Leader



Team Leader Workload View

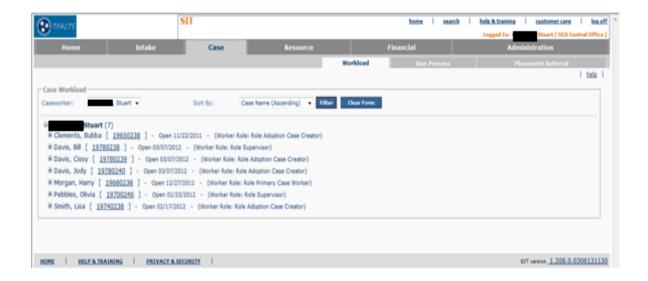


Team Leader Assignment View



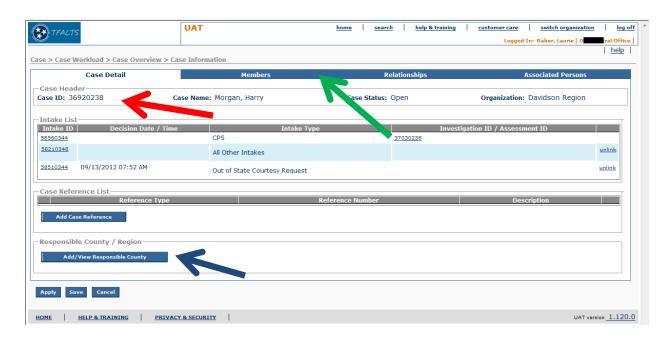
Primary Case Worker

Caseworker Workload View



In the Case Actions group box on the Case Overview screen shown on page 1, click on 'View Case Information'. You will be presented with the following screen:

Case Information Screen



- Note the **Case ID** in the Case Header. The Case ID is a unique identifier that is generated by TFACTS at the point of case creation.
- Click the 'Add/View Responsible County' button to find:

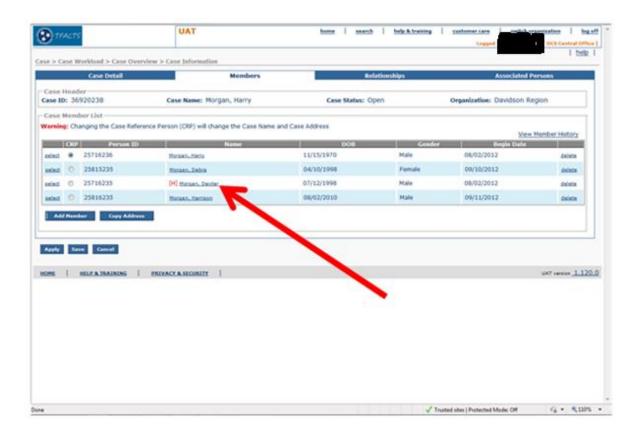
Case ID

Assignment Region

Assignment County

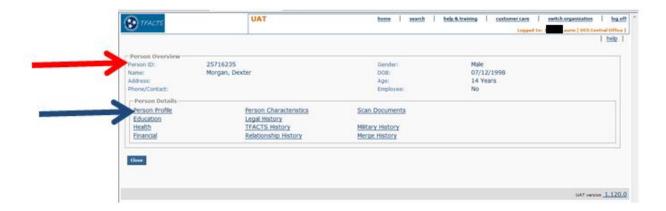
Now click on the 'Members' tab.

Case Information - Members Screen



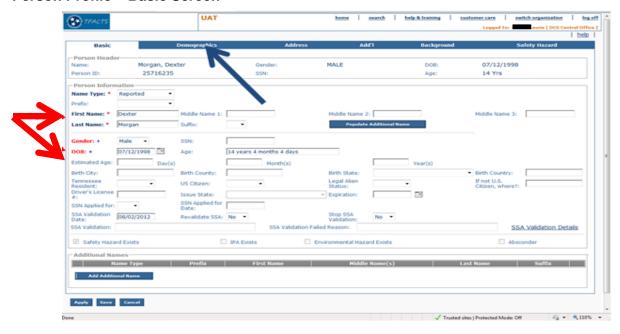
Each members name is a hyperlink. To navigate to information about that specific member, click on the name hyperlink. This will navigate you to the Person Overview screen.

Person Overview Screen



- Now you no longer have a case in focus, but a person in focus. Note the Person ID (called Client ID in Mega Report) in the Person header.
- Click on the 'Person Profile' link.

Person Profile - Basic Screen



Note the Person (Client ID) still in the header.

Here you get the following elements for your review:

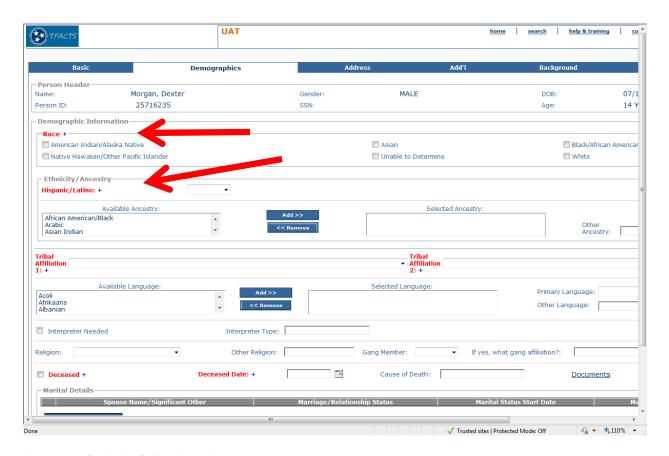
Client's Name

Client's Date of Birth

Client's Gender

Now click on the Demographics tab.

Person Profile - Demographics Screen

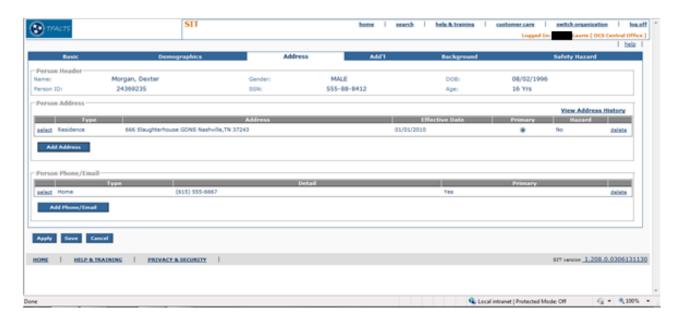


Here you find the following elements:

Client's Race

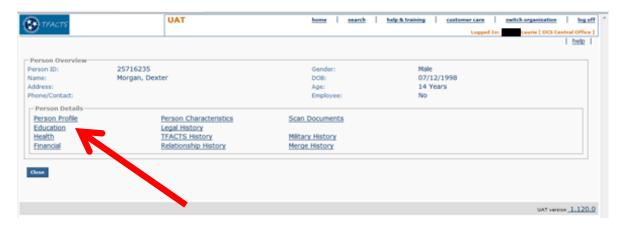
Hispanic Origin

Person Profile - Address Screen



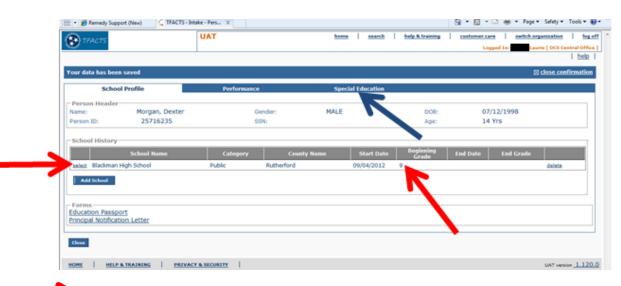
Person Address information is collected and maintained here. **Removal Address** and **Placement Address** (Trial Home Visit) are derived from the Person Address tab for members of the case.

Person Overview Screen



Click on the Education link.

Person Education - School Screen



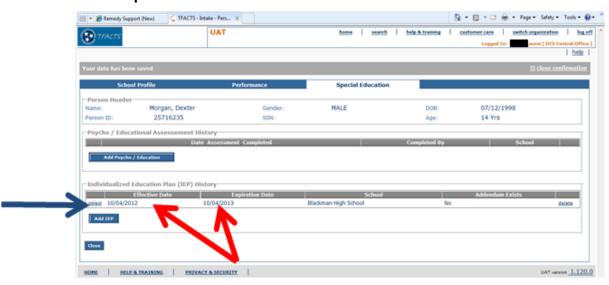
Here you find the following elements:

School Name

Grade

Now click on the Special Education tab.

Person Education - Special Education Screen



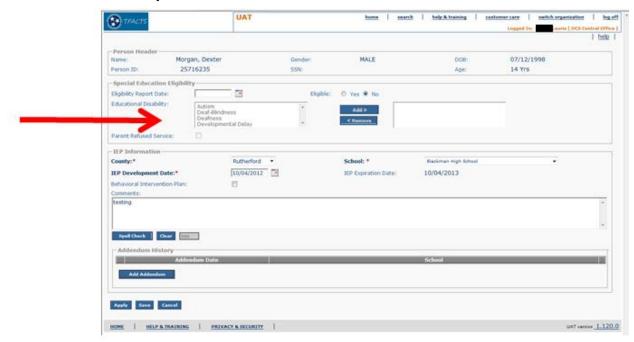
Here you will find the following elements:

IEP Effective Date

IEP Expiration Date



Person Education - Special Education - IEP Detail Screen

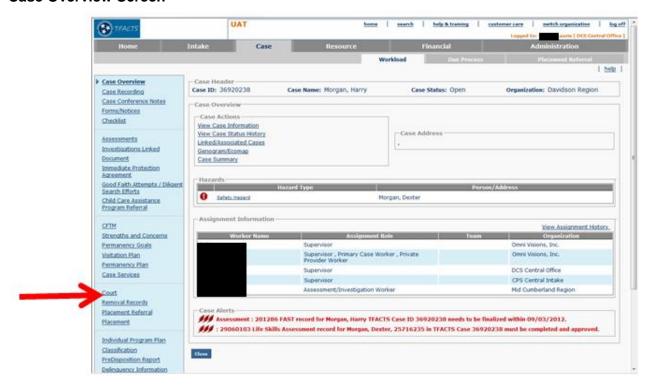


Here you can view the following element:

IEP Disability 1 - 5

Click 'Cancel', then 'Close', then 'Cancel' to return to the Case Overview Screen.

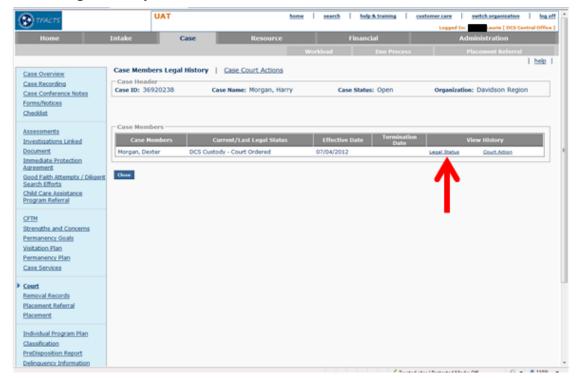
Case Overview Screen



Click on the 'Court' link in the left side (blue) navigation bar.

This will bring up the Case Members Legal History screen.

Case Members Legal History Screen



To view a person's Legal Status history, click the 'Legal Status' link.

Legal Status History Screen



Here you can find the following elements:

Custody Date (called effective date on screen...is day custody episode began)

Termination Date (custody episode end date)

Below is the same screen, only for a child who is in Full Guardianship. For a child in full guardianship, a termination date reflecting the ending of the child's status in the family case would show on the Legal Status screen for DCS Custody, but does not terminate custody and would not show up on the Mega Report as an Exit date. For these children, look on the Legal Status screen for the Full Guardianship status.



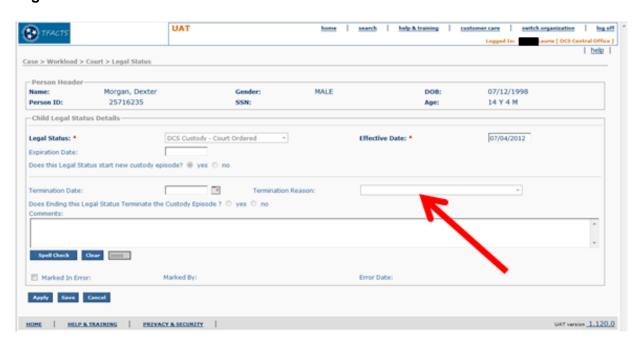
For those persons who have multiple episodes, you can also determine the following from the Legal Status History.

Previous Custody Start Date

Previous Custody End Date

To view additional detail about a specific Legal Status record, click the 'select' link next to the status record you wish to view.

Legal Status Detail Screen

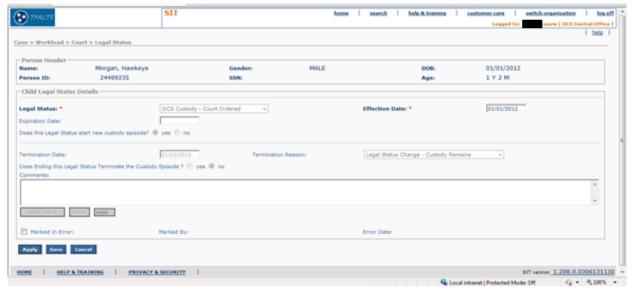




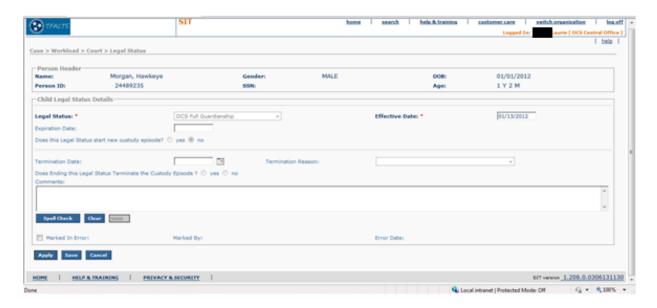
▶ Here you can view the following elements:

Release Reason (called Termination Reason on interface...is reason custody episode ended.)

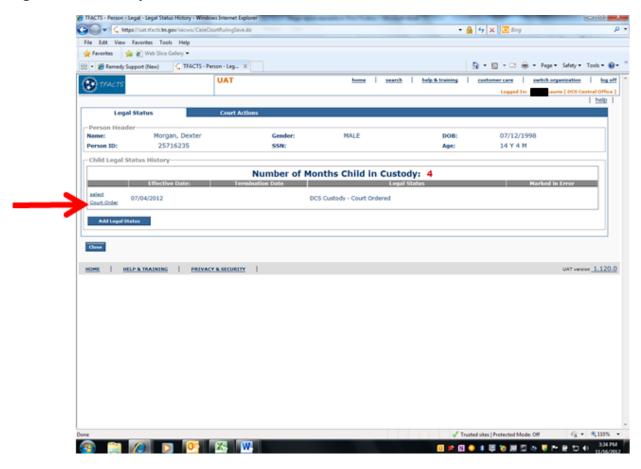
Here are the same screens for the child in Full Guardianship...Legal Status change from Court Ordered Custody.....



To Full Guardianship:



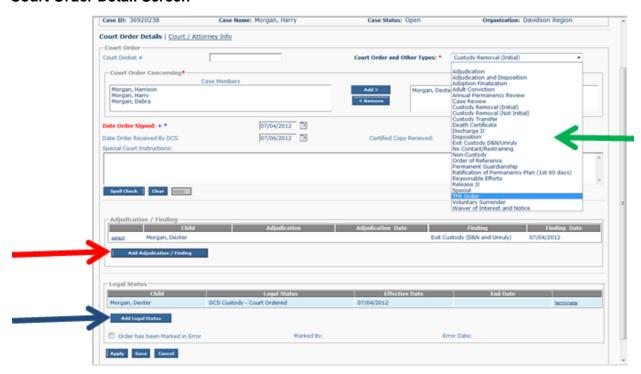
Legal Status History Screen



 \rightarrow

Now click on the 'Court Order' link.

Court Order Detail Screen



Here you will find the following elements:

- Adjudication (To see the detail for each Adjudication row in the Adjudication/Finding list, just click the 'select' link next to the adjudication record you wish to view. The Adjudication Detail screen is the 'source' of this information...where it is entered.)
- This is a list of all the Court Order and other types of Case Court Actions. For cases where the following are present, you can find the following elements here on this screen as well:

Guardianship Status

Guardianship Effective Date

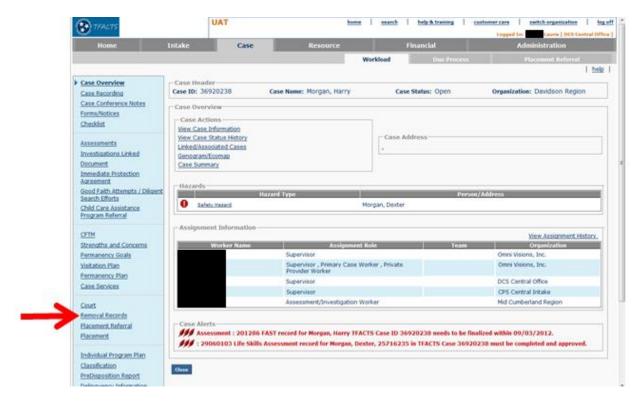
TPR Petition Date – Recorded as a 'Pleading' under case court actions on case of origin

Voluntary Surrender/Certification of Death

Note the 'Add Legal Status' button. Clicking this button takes you to the window where Legal Status information can be entered. This is the 'source' of the Legal Status information displayed on the Legal Status History screen covered previously.

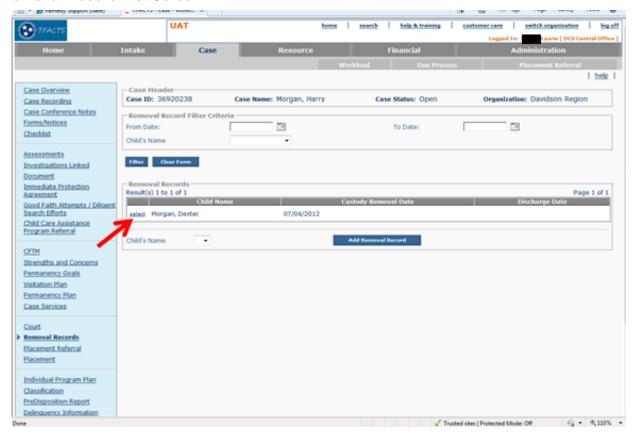
Click 'Cancel' and then 'Close' to return to the 'Case Overview Screen'

Case Overview Screen



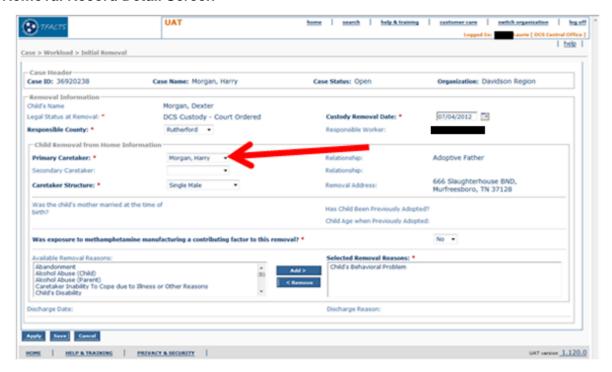
In left side (blue) navigation bar, click the Removal Record link.

Removal Record List Screen



To view details regarding a Removal Record, click the 'select' link next to the Removal Record you wish to view.

Removal Record Detail Screen



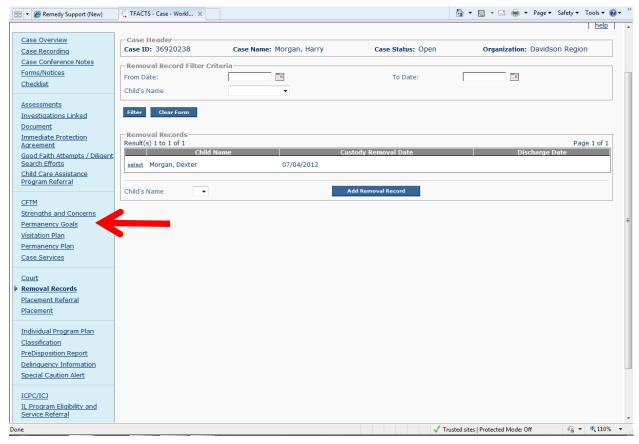
Here, the person who is primary caretaker is designated. The following elements are then derived from the Person Address information for that person:

Removal State Removal Zip Code

The **Removal County** and the **Removal Region** are not displayed here but are derived based on the City/State/Zip information provided in the address.

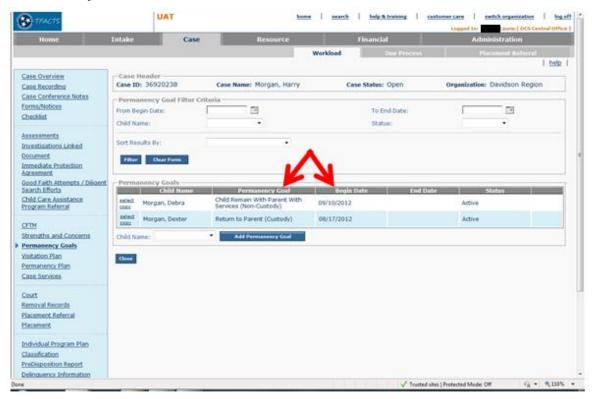
Click 'Cancel' to return to the Removal Record List screen.

Removal Record List Screen



Now, click on the Permanency Goals link in left side (blue) navigation.

Permanency Goal List Screen

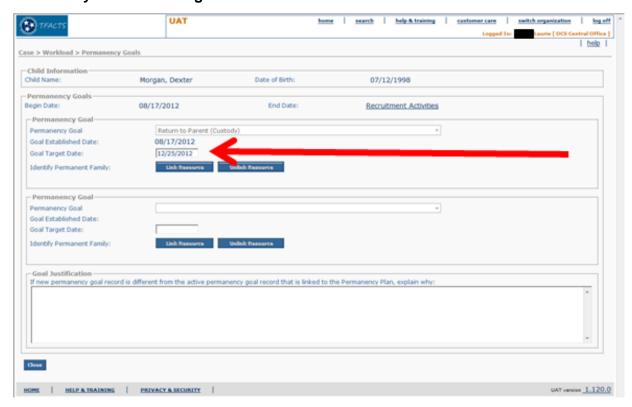


Here you can view the following elements:



To view the detail of a specific permanency goal record, click the 'select' link.

Permanency Goal Detail Page



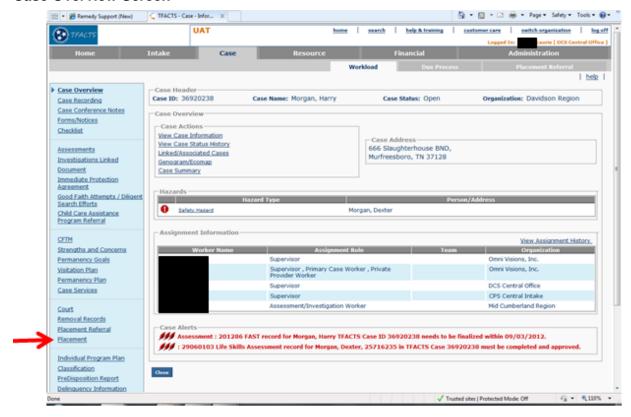
This is your goal information source...it is where goals are entered. The Goal Established Date populated by the system once the goal has been linked to a permanency plan. TFACTS uses the Plan Date to populate the Goal Established element.

Elements available on this screen are:



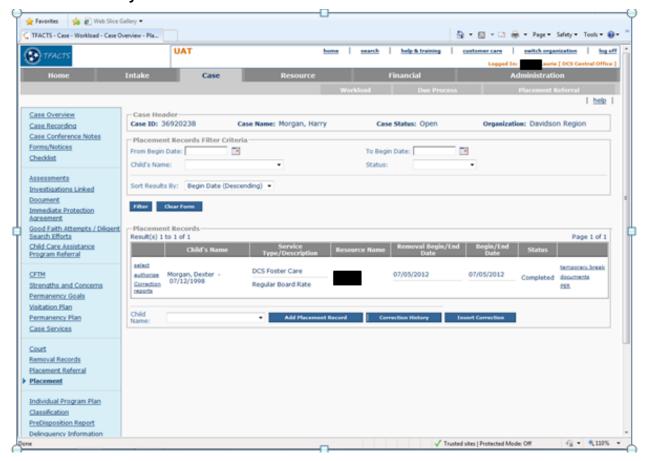
Click 'Close' and then 'Close' again to return to the Case Overview Screen.

Case Overview Screen



Now click on the Placement link in left side (blue) navigation.

Placement History Screen



All Placements recorded for a person are displayed on this screen.

On this page or through the links on the page, you can view the following elements:

Placement Resource Name

Placement Begin Date

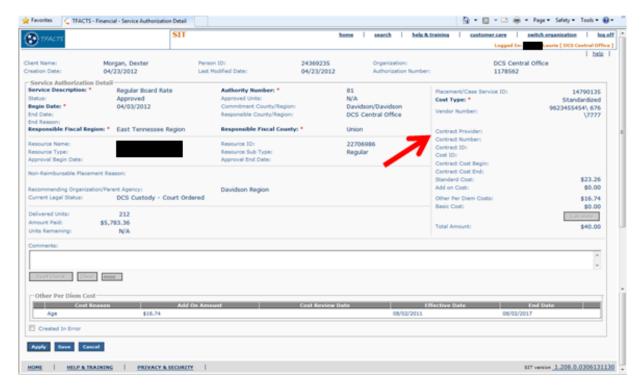
Placement End Date

Placement Type

Placement Setting

Placement Authorization Screen

*Click the 'authorize' link to view additional information regarding a placement, including financial information:

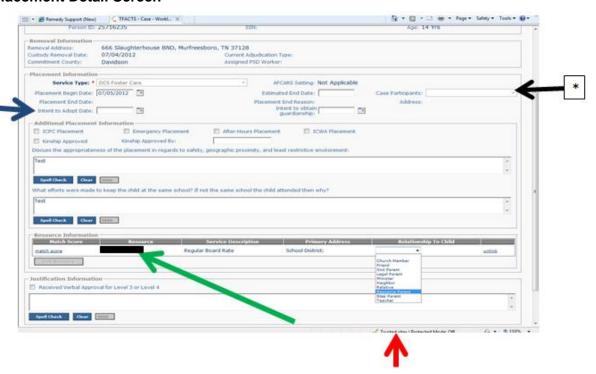




Contract Provider will display if the child is being served by a residential private provider agency.

To view additional detail about a specific placement record, click the 'select' link.

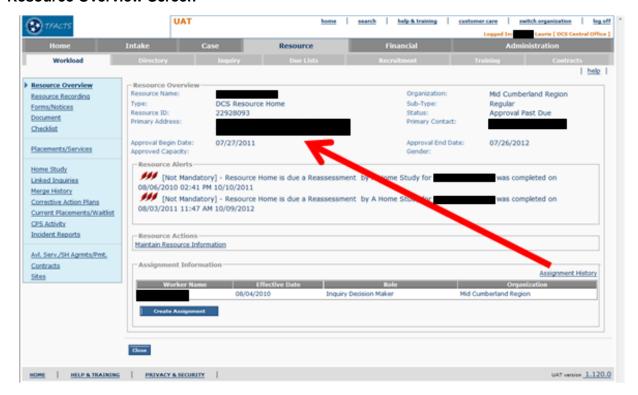
Placement Detail Screen



Here you can view the following elements:

- Kinship Role
- Intent to Adopt Date
- *Note: For children placed on Trial Home Visit, the Placement Address is derived from the Case Participant's Person Address.
- Click on the Resource hyperlink and view the Resource Overview screen:

Resource Overview Screen



Here you can view the following elements associated with the placement:

Placement Location

Placement State

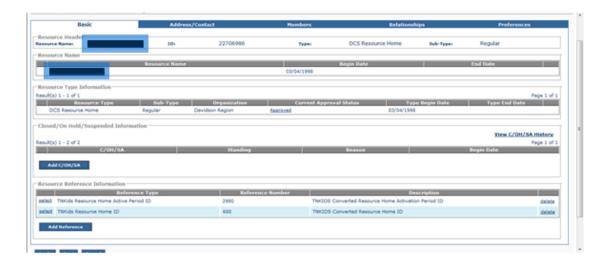
Placement Zip Code

Placement County

Placement Region

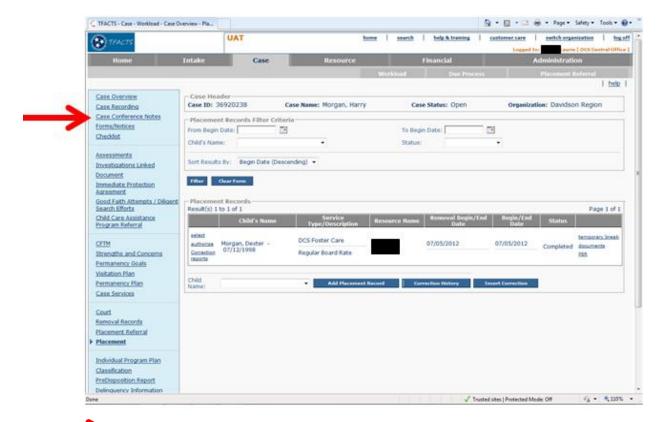
Click on the *Maintain Resource Informtaion* hyperlink to view the "source" or entry point of the information about the resource

Maintain Resource Information Screen



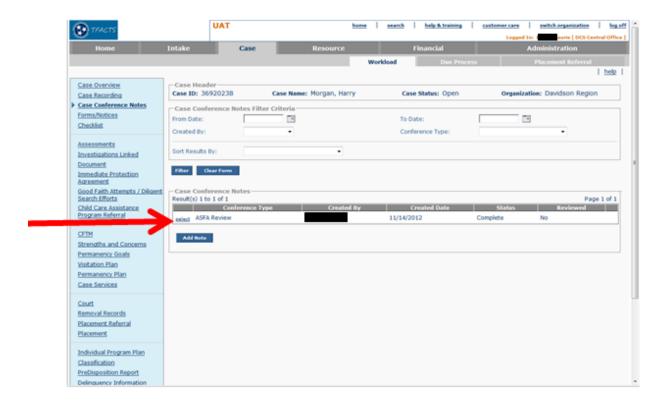
Keep clicking 'Close' to exit back to the Placement History Screen.

Placement History Screen



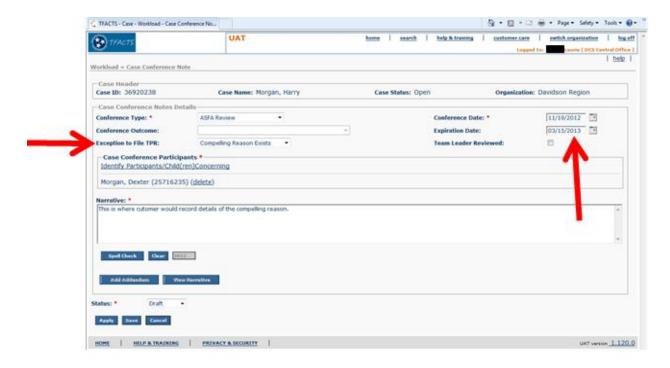
Now, click on the Case Conference Notes link in left side (blue) navigation.

Case Conference Note List Screen



TPR Compelling Reason information is recorded only on ASFA reviews. To view these elements, locate the correct ASFA review in the list and click the 'select' link.

Case Conference Note Detail Page



Here you can view the following elements:



TPR Exception Compelling Reason

TPR Exception Compelling Reason Expiration Date

APPENDIX II

Current Status of *Appendix A***Reporting Capacity**

Appendix II: Current Status of Appendix A Reporting Capacity					
Relevant Settlement Agreement Section	TFACTS Report	Report Available	Report Validated		
III.A	Open Investigations/Assessments Involving <i>Brian A</i> . Class Members Assigned to Regional CPS (Non SIU Cases)	Yes	Yes		
III.A	CPS Referral by Response Priority	Yes	Yes		
III.A	CPS CM Activity Report	No			
III.C	CPS Investigations w/3 or more Referrals for Caregiver/Child	Not Applicable ¹			
V.J	<i>Brian A.</i> Caseload Compliance Report	No			
V.K	<i>Brian A.</i> Caseload Supervision Report	No			
V.N	Brian A. Timeliness of Data Entry (Case Recordings)	Yes	Yes		
VI.A.1.a & XVI.B.6	> 75 Miles Placement (<i>Brian A.</i> 75 Mile Report)	Yes	Yes		
VI.A.1.h	CANS High Risk Assessments (Special Report)	Yes	No		
VI.B	CANS Data Extract	Yes	No		
VI.H.1-2	Brian A. DCS and Private Provider Face to Face New Placement Summary (6 in 60)	Yes	Yes		
VI.H.1-2	Brian A. DCS and Private Provider Face to Face THV Summary (3 in 30)	Yes	Yes		

¹ As discussed in Section Three of the report, the Department's SIU investigation tracking process provides much more extensive and actionable data on repeat reports of abuse and neglect while in care than a periodically produced aggregate report related to three or more reports of abuse or neglect of a child while that child is in DCS custody by the same perpetrator.

Appendix II: Current Status of Appendix A Reporting Capacity					
Relevant Settlement Agreement					
Section	TFACTS Report	Report Available	Report Validated		
VII.B,C,F	Initial CFTM Summary (including participants, facilitator, supervisor)	Yes	Yes		
VII.B,E	Placement Stability/Disruption CFTM Summary (including participants, facilitator, supervisor)	Yes	Yes		
VII.D,F	Initial Perm Plan CFTM Summary (including participants, facilitator, supervisor)	Yes	Yes		
VII.F,M	Discharge Planning/THV CFTM Summary (including participants, facilitator, supervisor)	Yes	Yes		
VII.K	Quarterly CFTM to Revise/Review Permanency Plan	Yes	Yes		
VIII.A & VIII.C.1	Diligent Search Activity Report	No			
VIII.A & VIII.C.1	Diligent Search Exception Report	No			
VIII.C.5.a & XVI.B.4	Filing a Petition to Terminate Parental Rights (70% filed within 3/6 months)	Yes	No		
VIII.C.5.b	Length of Time Between TPR Petition and TPR Order of Guardianship	Yes	No		